

**Greenway Technical Committee (GTC)**  
**10:00AM – Tuesday, May 16, 2017**  
**Icon Sport Center, 1060 47<sup>th</sup> Ave S, Park District Conference Room**

**Meeting Notes**

**I. Present:**

- Bill Palmiscno, Chair
- Sgt. Doug Wright, GF Police
- Stephanie Erickson, GF Planning
- Reid Huttunen, EGF Parks & Rec
- Kim Greendahl, City of GF Greenway
- Travis Hagen, Disc Golf-guest

**II. Old Business**

**A. Kennedy Bridge Update:**

- The size of the staging area for the construction equipment on the North Dakota side seems to have doubled. Minnesota's staging area has not expanded yet.
- The road the construction crew is using in Riverside Park will need to be wet down so the dust does not carry into the pool. Kim will talk to the engineering staff about this request.
- There have been no reports from trail users that the construction is interfering with the use of the Greenway.

**B. Bicycle Repair Stations:**

- Scheels is donating two bicycle repair stations. One will be located in GF and one will be located in EGF.
- Bike repair tools and pumps are included in the station.
- Specs are still needed for the mounting pad. Kim will look into this item.
- The Bicycle, Pedestrian and Greenway Advisory Group would like one to be placed close to the warming house in Lincoln Drive Park. This is not highly visible from the trail so signage would be needed along the trail. Probably better to place near the trail across from the playground,

**C. River Keepers Award:**

- Reid will mention the award at the EGF City Council meeting tonight.

**D. Disc Golf Improvements Update:**

- The ND state FEMA office has approved the installation of tee pads in the lower course (aka The Loop).
- They also determined that the pads in the upper portion of the course can remain in place.

- Travis will have a group of volunteers available to guard the cement pads while they are being poured and drying. This will protect the pads being defaced.
- Maps are being created for the course. Plastic signs will also be done for each tee pad. The signs will be funded through the GF Park District and City of GF.
- The disc golf baskets are being completed and will be housed in the Purpur Arena until they can be installed.

**E. Skate Park Update:**

- The skate park will be the recipient of the Rydell Car Show fundraiser held in September. Most funding received through this event is roughly \$100,000.
- The total for completing the skate park is approximately \$400,000.
- The park will be done in phases. Phase 1 cost is \$160,000. Phase 1 will provide a facility than the current skate park.

**III. New Business**

**A. Special Project Requests:**

**i. Improvements to disc golf course in Lincoln Drive Park**

- Travis Hagen requested permission to redesign Hole 7 with a retaining wall circle around the basket and a raised the basket in the center. The retaining wall would add difficulty to the hole.
- Travis stated that the area around hole 7 has changed over the years when trees were removed from around the hole. This has caused the area to be wide open around the hole.
- Committee requested information on the filler that would be placed inside the retaining wall. This hole is in the lowest part of the loop and can flood. Wood chips would be the best filler and can be replaced in the spring if needed.
- Kim will fill out the Project Assessment form and Bill will review and sign.
- Sgt. Doug Wright motioned to approve the Special Project Request.
- Stephanie Erickson seconded the motion.
- All present were in favor, no nays voiced, motion was carried to redesign hole 7 by adding a retaining wall based upon approval from the ND FEMA office.
- The group will meet next week to discuss and order the tee signs.
- A disc golf tournament is scheduled for August 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup>.

**B. Horseback Riding Request (informal request):**

- Kim received an informal request regarding horses on the Greenway. The request was to ride horses about 10 feet off the paved trail.
- Horses on the Greenway are allowed by permit. Permits have been issued for temporary activities like sleigh rides.
- The MN DNR does not allow horses on the Greenway due to hoof damage.

- The committee denied this informal request for horseback riding on the Greenway over concerns about damage from the hooves and proximately to other trail users.

**IV. Bicycle, Pedestrian & Greenway Advisory Group Update:**

- No updates relating to the Greenway at this time.
- Next meeting has been moved to June 6<sup>th</sup>.

**V. Other**

- Someone from the Circle of Friends Humane Society contacted Bill about adding an advertisement sign by the dog park.
  - Committee wondered if this is allowed.
  - Should there be or is there a fee associated with this?
  - Kim will check out the ordinances and Greenway advertising policy and contact Circle of Friends.
- **Boat ramps:** An angler has requested that the refuse containers and porta potties be returned to the GF boat ramps. Two smaller containers have been delivered in place of a dumpster. In the past, the larger containers have collected items such as furniture and televisions. Porta potties have a tendency to be vandalized so Kim is still thinking about whether or not to install this year. Reid stated that EGF will be placing porta potties at their boat ramps soon.
- **Disc Golf:** Reid would like Travis Hagen to look at EGF's disc golf course to offer any advice on how to update the course

**VI. Agency Updates**

- A. City of GF/Greenway:** HB Sound & Light installed the floating dock downtown. The boathouse will be opening this weekend. On May 23<sup>rd</sup>, the old wood gazebo downtown will be coming down and replaced with a vinyl one. A request has been made for a memorial bench to be placed by disc golf hole 13 in The Loop course. It would have to be approved by the ND FEMA office. Kim is working on this request.
- B. City of EGF:** All trail heads are open and the pool will be opening next week. The Altru Health Systems Healthy and Fit Fair will be held on May 23<sup>rd</sup>. Arena rinks are coming down this week. Arbor Day was celebrated by planting 17 trees in Zavarol Park. .
- C. GF Park District:** The arena rinks are coming down this week.
- D. MPO:** Comments from the Street Policy Workshop were handed out to the committee. A counter is available to use from MN for counting bicyclists. The last count using the MPO counter equipment was completed in 2005. The visual surveys that include user gender, estimated age group, type of activity were done by the Bicycle, Pedestrian and Greenway Advisory Group was last done in 2015.

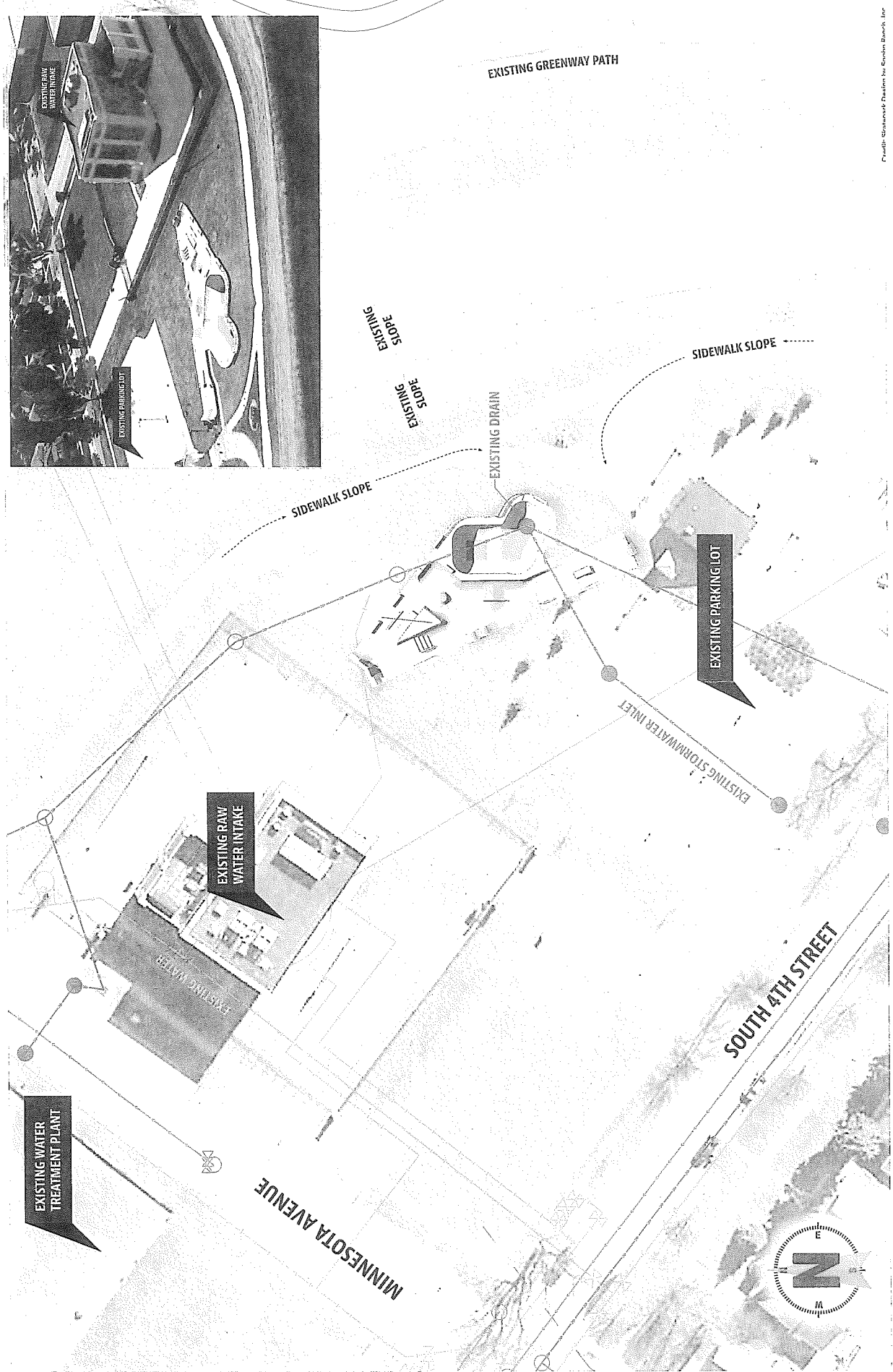
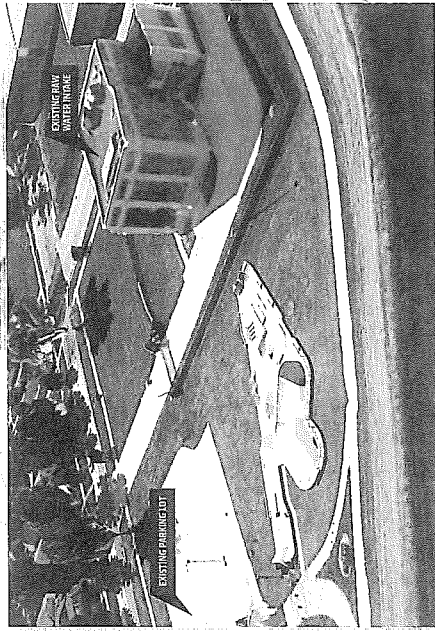
- E. Police Department-GF:** Homeless groups are starting to show up on the Greenway and parks. There has been a group of 8 – 10 individuals moving from place to place. The groups have gotten more brazen with some of their behaviors. There is a plan to open up Town Square by removing benches and shrubs and also taking down a wall in increase visibility. This would be to discourage individuals from using this area for living quarters.
- F. Minnesota DNR:** The campground has been very busy and is 100% booked for this coming weekend, which is a Canadian Holiday.

Minutes Submitted by: Theresa Flitter, Administrative Specialist

Minutes Approved by: Kim Greendahl, Greenway Specialist

Supporting documents:

- Proposed skate park alignment
- Special Project request - Improvement to disc golf course in Lincoln Drive Park
- Project assessment form for disc golf request (based on meeting discussion; current change with time.)



## Greenway Project Request Form

Contact name <b>Travis Hagen</b>	
Address <b>1905 8<sup>th</sup> Ave North</b>	
City <b>Grand Forks</b>	State & zip <b>ND 58203</b>
Phone <b>(701) 740-1544</b>	Cell phone <b>(701) 740-1544</b>
Email address <b>gfdiscgolf@yahoo.com</b>	
Is this request: <input type="checkbox"/> One time event <input type="checkbox"/> New installation <input checked="" type="checkbox"/> Improvement to existing facility	
Brief summary of request: <b>Hole 7 on Loop disc golf course we would like to put a retaining wall <del>around</del> circle a round the basket and raise the basket into it. It would look nicer and add difficulty to the hole. Trees have been removed around the basket in past years making it wide open.</b>	
Support for the activity or facility. How many people typically participate in this activity, is there a user group established in the area, etc.:	
<b>144 people in the Grand Forks Disc Golf Association. Plus a survey done last year on a summer weekend had 540 people play per weekend.</b>	
What is needed to facilitate this project? Space, structures, etc? Please attach a diagram of the proposed layout of the activity or facility, if appropriate.	
<b>Just retaining wall pavers and rock.</b>	
What, if any, costs are associated with this project?	
<b>GFDGA would do the work and pay for it.</b>	
How will these expenses be paid? Fundraisers, sponsor, etc.	
<b>GFDGA</b>	

<b>Does this project require ongoing maintenance?</b>	<b>If so, who will maintain the facility?</b>
No.	
<b>Will this event or facility be open to the public?</b>	yes
<b>Does this activity or facility involve the use of harmful chemicals, excavation or fire?</b>	
If so, please describe.	
No	

**Please submit this completed form and other supporting documents to be considered to:**

Greenway Manager  
City of Grand Forks  
P.O. Box 5200  
Grand Forks, ND 58208-5200  
701-738-8746

<b>For office use</b>	<b>Date received</b>	
<b>Received by:</b>		
<b>Attachments:</b>		

PROPOSAL DETAILS	
<b>Project name:</b>	Change to hole #7 in Loop course in Lincoln Drive Park
<b>Proposed location:</b>	Loop course
<b>Submitted by:</b>	Travis Hagen
<b>Desired start date:</b>	Summer 2017
<b>Is this request:</b> <input type="checkbox"/> One time event <input type="checkbox"/> New installation <input checked="" type="checkbox"/> Improvement to existing facility	

REVIEW OF POTENTIAL IMPACTS				
YES	NO	UNK	N/A	Will or does this project, activity or special event:
				Have support from a significant number of users? <b>Disc golf association</b>
	x			Enhance or compete with a similar activity already offered somewhere else in the GGF community?
	x			Introduce a new kind of recreational activity to the Greenway?
	x			Significantly change the level of public use?
	x			Be located near a heavily populated residential area?
x				Be self funded?
x				Require ongoing maintenance by agency staff?
	x			Require a change to the Greenway plan?
		x		Compromise greenway rules or city ordinances? <b>Kim will check with state FEMA office</b>
	x			Jeopardize needs described in other plans?
		x		Contribute to cumulative effects with other proposals or projects? <b>The City &amp; GF Park District have already agreed to many improvements to the course over the next three years. Is this the final request or are there more? Travis will submit a list.</b>
	x			Likely generate significant public opposition or controversy?
	x			Take place in an area that is relatively undisrupted?
		x		Impede the function of the Greenway as a floodplain? <b>FEMA &amp; U.S. Corps make that determination.</b>
	x			Involve development or modifications of wetlands, protected waters or water control structures?
	x			Introduce an organism(s) which is different genetically or species-wise from those presently or historically occurring in the Greenway?
	x			Affect any known archaeological, historical or cultural site?
	x			Involve habitat loss, alteration or fragmentation or land use changes such as planting, burning, grazing, clearing or water manipulation?
	x			Include the use of chemical toxicants?
	x			Affect any known federal or state listed species, other rare species or any designated or proposed natural or scenic waterway, wilderness area, State Natural Areas, Natural Heritage Registry site, significant natural community or private land?
	x			Disturb soil or result in soil erosion, deposit, compaction, and/or loss of sod or ground cover?
	x			Have a greater impact under certain weather conditions, especially rainy or wet conditions?



	x		Affect research activities or monitoring plots?
		x	Require permits from other agencies? <b>FEMA will determine.</b>
		x	Likely require temporary or permanent mitigation measures?
	x		Have any natural/cultural resource impacts not listed above?

IMPORTANT: Completion of the application assessment for the proposed project/action/special request does not constitute approval for the project to begin. Approval for the request to move ahead will be provided by the Greenway Technical Committee staff.

ADDITIONAL INFORMATION AND SUPPORT DOCUMENTS
<p>Concerns – Describe concerns regarding application information:  <b>May 16, 2017 Greenway Technical Committee meeting:</b> The City &amp; GF Park District have already agreed to many improvements to the course over the next three years. Is this the final request or are there more?  <b>Onsite meeting with Travis Hagen, Matt Hensrud, Bill Palmiscino, Doug Ferrie, Rick Ziegelman, and Kim Greendahl June 14, 2017:</b> Kim has not heard back from the ND FEMA office regarding this request.</p>
<p>Information sources &amp; field review:</p> <ul style="list-style-type: none"> <li>- List dates and names of information sources (individuals &amp; written) consulted in this process.</li> <li>- List significant native plant communities, rare species, cultural resources or other important natural/cultural elements which could be impacted.</li> </ul>
<p>Recommended course of action:  <b>5/16/17:</b> Kim will contact the state FEMA office and local engineering department for consideration of this request.</p>
<p>List all permits required:</p>

**Greenway Technical Committee staff recommendation:**

Proposal accepted. Applicant will be informed to work with designated agency for further assistance. Designated agency: \_\_\_\_\_

Proposal denied for the following reasons: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Proposal incomplete or requires more information. Staff will work with applicant to clarify the application.

Signed by Greenway Technical Committee Chairperson

Date